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The article should be divided into standard sections thus: Abstract, Key words, Introduction, Material, Methods, Results, Discussion, References. The Title, Abstract and Key words must also be provided in English. An Abstract and/or Summary in the language of the contribution can be also attached. Individual descriptions may be divided into paragraphs and marked as Differential diagnosis, Description, Remarks, Distribution, Etymology, etc. The section "Differential diagnosis" is obligatory in descriptions of new taxa. All the prescriptions of the current edition of International Code of Zoological Nomenclature (ICZN) should be strictly followed.

Any manuscript (MS) submitted must include: (1) a diskette with the electronic version of the text, (2) two hard copies of the printed text file, (3) drawings or other artworks mounted on A4 paper sheets, including their numbers and scales. Artwork (incl. tables, drawings, maps, graphs, photographs, slides) can also be submitted in electronic form, but a high-quality print is also required.

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