

Zeitschrift: Swiss review : the magazine for the Swiss abroad
Herausgeber: Organisation of the Swiss Abroad
Band: 43 (2016)
Heft: 1

Rubrik: Imprint

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OSA advice

I'm planning to return to Switzerland and to look for a job there. What advice and information can you give me?

As a Swiss citizen you can work in Switzerland without the need for a permit. If you wish to apply for jobs in Switzerland, you should be aware that submitting a CV is generally not enough. Swiss employers expect a full application. That includes a letter of application specific to the job, a CV with a photograph as well as references of employment and copies of qualifications.

The State Secretariat for Economic Affairs (SECO) publishes brochures containing valuable advice on this topic on its website.

There are no official rules on the translation of documents, such as degree certificates or other qualifications. If a document might be important in determining whether or not you are offered a job, it may be worth enclosing a translation in one of the national languages.

The Consular Directorate (CD) of the Federal Department of Foreign Affairs (FDFA) provides a special service for the Swiss Abroad for the job search itself where it forwards job applications to the cantonal employment offices for the attention of the regional job centres in your preferred regions. Here your application is made available to any interested employers.

A list of links to job sites and employment offices can be found on the website of the Organisation of the Swiss Abroad.

As soon as you are registered in Switzerland and have your permanent residence here, your local employment office can also help you to look for jobs.

SECO: www.treffpunkt-arbeit.ch > Publikationen > Bewerbungen

Consular Directorate: www.eda.admin.ch > Living abroad > returning to Switzerland > Seeking employment in Switzerland

Organisation of the Swiss Abroad: www.aso.ch > Consultation > back to Switzerland > how to find a job

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IMPRINT:
"Swiss Review", the magazine for the Swiss Abroad, is in its 42st year of publication and is published in German, French, Italian, English and Spanish in 14 regional editions. It has a total circulation of 400,000, including 165,000 electronic copies. Regional news appears four times a year. The ordering parties

are fully responsible for the content of advertisements and promotional inserts. This content does not necessarily represent the opinion of either the editorial office or the publisher.
EDITORS: Marko Lehtinen (LEH), Editor-in-Chief; Stéphane Herzog (SH); Marc Lettau (MUL); Jürg Müller (JM); Peter Zimmerli (PZ), responsible for

"news.admin.ch"; Relations with the Swiss Abroad, FDFA, 3003 Berne, Switzerland
TRANSLATION: CLS Communication AG
LAYOUT: Joseph Haas, Zürich
PRINT: Vogt-Schild Druck AG, 4552 Derendingen
POSTAL ADDRESS: Publisher, editorial office, advertising: Organisation of the

Swiss Abroad, Alpenstrasse 26, 3006 Berne, Tel.: +41313566110, Fax: +41313566101, Postal account (Swiss National Giro): 30-6768-9. Email: revue@aso.ch
COPY DEADLINE for this edition: 14.12.2015

All Swiss Abroad who are registered with a Swiss representation receive the magazine free of charge. Anyone else can subscribe to the magazine for an annual fee (Switzerland: CHF 30 / abroad: CHF 50). Subscribers are sent the magazine direct from Berne. www.revue.ch

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